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Supply Teacher (Supply basis)

National Botanic Garden of Wales

This is an exciting and challenging opportunity to contribute as an important member of a lively and highly motivated team, working to promote the profile and achievements of one of the most iconic destinations in Wales. The National Botanic Garden of Wales is making a real difference to conservation, education, sustainability, and the enjoyment of the visitor. Find out more by exploring our web site <http://www.gardenofwales.org.uk/>.

OUTLINE DETAILS OF APPOINTMENT

Starting from the soonest date which can be arranged, this is a Supply Teacher role as and when needed during term time and some activities during the school holidays as part of our activities provision. The working arrangement is expected to be 9am – 3pm (with approximately 3 hours contact time), paying a wage of **£10.25 per hour**.

You are invited to explore the Garden website to learn more about us.

Informal enquiries are welcome and should be directed initially to Paul Smith –
Paul.Smith@gardenofwales.org.uk.

Applications, as electronic copy in the form of a cover letter and CV clearly showing how you meet the criteria should be sent along with details of two referees, to Paul Smith – by paul.smith@gardenofwales.org.uk by **Fri 21st July 2017.** Interviews are currently planned for the following 2 weeks.

NATIONAL BOTANIC GARDEN OF WALES
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Job Description

Post Title	Supply Teacher
Department	Education Department
Reports to	Education Development Manager
Responsible for	No other

OUTLINE purpose of the role

The Supply Teacher is based on a supply basis and is as and when required during term time and some activities during the holidays. The working arrangement is generally 9am – 3pm.

As part of a small dynamic Education Team and working with others across the Garden, the role of the Supply Teacher is to engage the families and children in support of the Education and Marketing Department.

A. General Responsibilities

- To deliver educational programmes as required
- To ensure pupils have an informative and enjoyable visit
- To set up and close down the activities
- To adhere to NBGW & departmental policies and procedures

B. Skills

- Good communicator
- QTS preferable or enthusiasm, knowledge and educational background considered
- Working knowledge of science
- Efficient and resourceful
- Spoken Welsh language an asset
- Current DBS
- Ability to improvise and create programmes and activities to enhance our current educational activities

C. Other General Duties

- Undertake any other reasonable duties as and when required
- Supporting and promoting the ethos, activities and reputation of the National Botanic Garden of Wales. Facilitating and encouraging the use of the Welsh language.

The description sets out the current duties which may be varied from time to time in line with organisational lead.

You may be required at times to work in other areas as required by the Education Development Manager and the Director.

